

**MEXT Scholarship Student by University Recommendation (Research Student)  
Checklist for Application documents**

1. Documents to be completed by the applicant

Type of Document	How to Submit	Due Date
<input type="checkbox"/> Application Form for Japanese Government (MEXT)Scholarship (Research Students)	Digital Media File(PDF)	February 13, 2023
<input type="checkbox"/> Japanese Government Scholarship Recommended by OUAVM	Digital Media File	
<input type="checkbox"/> Field of Study and Research Plan (Form 7)		
<input type="checkbox"/> Academic Papers and Publications (submit only if applicable)		

2. Documents to be prepared by the applicant in his/her home country

Type of Document	How to Submit	Due Date
<input type="checkbox"/> Document certifying applicant's nationality and identity (e.g., a copy of Passport, Family register or Citizenship Certificate) <input type="checkbox"/> Official academic transcript issued from the last university attended (at undergraduate or graduate level). <Note> ・If you are currently enrolled in a university (at undergraduate or graduate level), please submit an official academic transcript of the last degree program (Bachelor's, Master's, or PhD)that you have graduate from, as well as an official academic transcript of your current degree program. <input type="checkbox"/> ・Grading system (evaluation criteria) must be indicated in the academic transcript. If it is not indicated, you must also submit documents to explain the grading system. ・If the grading system is other than 4-point scale or 5-point scale, the specific sentence must be stated in the Recommendation Letter. ※See [Condition 1]below.	Digital Media File	February 13, 2023
<input type="checkbox"/> Recommendation Letter from "dean or above". <Note> ・The letter should be address to "the President of the Obihiro University of Agriculture and Veterinary Medicine" <input type="checkbox"/> ・If the grading system of your academic transcript is other than 4-point scale or 5-point scale, the letter should state that your grade was resulted in top (○)% of the (faculty name) as he/she got (○)th position among the (○) students. If you are currently enrolled in a university, state your grade in the current program you are enrolled in. [Condition 1] ( i.g., "His grade from graduate school was resulted in top 20 % of the faculty of xx as he got 10th position among the 50 students.")		
<input type="checkbox"/> Certificate of graduation (or scheduled graduation) or diploma from most recently attended university (undergraduate program or graduate school)		
<input type="checkbox"/> Document certifying the applicant's academic excellence at most recently attended university (※Submit only if applicable) <input type="checkbox"/> (i.e., an indicator clearly showing the applicant's academic performance at the most recently attended university, such as GPA, class placement (ABC), or specific ranking (e.g., ranking Xth out of a total of Y students).		
<input type="checkbox"/> Abstracts of theses ・1 or 2 sheets. ・If applicant do not have a Master's thesis, an equivalent research paper is acceptable.		
<input type="checkbox"/> Document confirming language proficiency ・Refer to the [Application Guidelines (6)Language Requirements] ・If the current score(e.g. Score of TOEFL, TOEIC, JLPT) is obtained before January 2021, applicant must obtain the new score before entering to Master/Doctoral program in OUAVM.		
<input type="checkbox"/> Photo Paste the photo(Digital images) on to the designated space on the application form. ※Must be taken within 6 months, facing front, upper body.		

3. Documents to be completed by the prospective academic supervisor

Type of Document	Digital Media Submission	Due Date
<input type="checkbox"/> [Application form for Security Export Control]	To:Center for Regional Collaboration in Research and	February 22, 2023
<input type="checkbox"/> [Pledge and Confirmation Letter]※Everyone must submit the[Pledge]. [Confirmation Letter]must be submitted for applicable person only.		
<input type="checkbox"/> Report of Exchange Achievements		
<input type="checkbox"/> Letter of Recommendation (Form 1)	To:International Student Office	February 27, 2023
<input type="checkbox"/> Comprehensive Performance Evaluation Report (Form 3) ※International Student Office will ask for a seal after receiving the digital media file.		

※ Documents in any language other than Japanese or English must be accompanied by a Japanese or English translation.

[Submission of Digital Media]  
 Student Affairs Section, International Student Office  
 Email : rgk@obihiro.ac.jp  
 ※When you submit the Digital Media File, be sure to send a copy (put cc) your prospective academic supervisor.

Center for Regional Collaboration in Research and Education  
 Email: mkaya@obihiro@obihiro.ac.jp